



1920's Starbust Shoes

July 29th, 2019

ALA Auxiliary Members

I would like to invite all of you to attend Fall Conference, September 27th thru 29th, 2019.

Fall Conference is the time to learn about all our programs and get your questions and concerns answered. The Officers and Chairman will have a lot of information to pass on to you. We will be having a little different venue this year with break-out sessions that can give more time to explain each Chairmanship.

We will be having the Membership Rally on Friday Night. Hopefully you will get a lot of information about this year's membership challenges and awards. This should be a fun night and some surprises as we introduce our membership team. Please plan to attend.

We want you to gain a lot of information about the programs and what is expected for the next year of helping our Veterans. It's a great time to get to know everyone and be with our old friends and meet our new ones.

I am excited to step up this next year to serve our Veterans and our Auxiliary.

Jennie Maune
Department President
2019-2020

“Stepping Up For 100 Years”

AMERICAN LEGION AUXILIARY DEPT. OF INDIANA

FALL CONFERENCE REGISTRATION 2019

DATES: FRIDAY, SEPTEMBER 27th - SUNDAY, SEPTEMBER 29, 2019
PLACE: MARRIOTT HOTEL- 7202 E. 21ST ST., INDIANAPOLIS, INDIANA

REGISTRATION FEE: \$25.00 PER PERSON

REGISTRATION TIMES: FRIDAY, SEPTEMBER 27th: 3:00pm to 7:00pm
SATURDAY, SEPTEMBER 28TH : 7:30am to 8:30am



MAIL TO: DEPARTMENT SECRETARY
5440 HERBERT LORD RD.
INDIANAPOLIS, IN 46216



RETURN THIS FORM TO DEPARTMENT NO LATER THAN **SEPTEMBER 16th, 2019**

NAME: _____
ADDRESS: _____
CITY & ZIP: _____
PHONE NO. _____
UNIT# _____ DISTRICT# _____

REGISTERING _____ X \$25.00= \$ _____ CHECK # _____

LIST EACH PERSON REGISTERING

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**PLEASE FILL OUT ALL THE INFORMATION COMPLETELY,
AND SEE OTHER SIDE FOR DELICIOUS MEAL OPTIONS!**

To reserve your room at the Marriott East, use the below link for special pricing

<https://www.marriott.com/event-reservations/reservation-link.mi?id=1563300421374&key=GRP&app=resvlink>

CASH ADVANCE LUNCHEON

SATURDAY, SEPTEMBER 28, 2019 @ 11:45 am
MARRIOTT HOTEL



MENU

SOUP/SALAD/SANDWICH WRAPS
COFFEE, TEA, LEMONADE: DESSERT

THE PRICE OF THE LUNCHEON IS \$23.00 PER PERSON. THIS INCLUDES TAX AND GRATUITY.

LIST EACH PERSON PURCHASING A LUNCHEON TICKET

CASH ADVANCE DINNER

SATURDAY, SEPTEMBER 28th, 2019 @ 6:00 pm
MARRIOTT HOTEL

MENU

ROAST TURKEY, CRANBERRY SAUCE, CORNBREAD DRESSING, REDSKIN MASHED POTATOES, GRAVY, GREEN BEANS
COFFEE, TEA, LEMONADE DESSERT: RED VELVET CAKE OR APPLE PIE

THE PRICE OF THE DINNER IS \$33.00 PER PERSON. THIS INCLUDES TAX AND GRATUITY

LIST EACH PERSON PURCHASING A DINNER TICKET

NUMBER OF LUNCHEON TICKETS: _____ X \$23.00= _____

NUMBER OF DINNER TICKETS: _____ X \$33.00 = _____

CHECK # _____ TOTAL : _____

UNIT # _____ DISTRICT # _____

YOUR TICKETS WILL BE IN YOUR REGISTRATION PACKET

**PLEASE RETURN TO DEPARTMENT NO LATER THAN MONDAY, SEPTEMBER 16th, 2019
5440 HERBERT LORD ROAD, INDIANAPOLIS, IN 46216**

Fall Packet Order Form

Mail to: American Legion Auxiliary
5440 Herbert Lord Road
Indianapolis, IN 46216



ATTENTION

PLEASE send in money with this sheet. Packets must be paid for before Fall Conference! **Each Unit must pay for at least 1 Fall Packet.** Each packet will contain the new Programs Action Plan so each Officer & Chairman, at the Unit level, will be well informed of all the ALA programs for the 2019-2020 year.

UNIT ORDERS:

UNIT: _____ District: _____

NAME: _____ PHONE: _____

ADDRESS: _____

CITY: _____ ZIP: _____

CHOOSE ONE OPTION

- A. Number of **Unit** packets requested to be **picked up at Fall Conference:** _____ x \$25 _____
- B. Number of **Unit** packets requested to be **mailed:** _____ x \$35 _____
- C. Check # _____ Total \$\$ Sent: _____

INDIVIDUAL ORDERS:

UNIT: _____ District: _____

NAME: _____ PHONE: _____

ADDRESS: _____

CITY: _____ ZIP: _____

CHOOSE ONE OPTION

- D. Number of **Individual** packets requested to be **picked up at Fall Conference:** _____ x \$25 _____
- E. Number of **Individual** packets requested to be **mailed:** _____ x \$35 _____
- F. Check # _____ Total \$\$ Sent: _____

American Legion Auxiliary
Officers & Chairman's Workshop
August 3, 2019



**"Stepping Up for 100 Years"
Still Serving Those Who Served**

Registration: 9:00 a.m.
Meeting Begins: 9:30 a.m.
Lunch 11:30 – 12:30

Opening: Jennie Maune, Department President
Invocation: Cherril Threte, Department Chaplain
Pledge: Brittany Schofield, Americanism Chairman
Preamble: Billie Bubala, Constitution & ByLaws Chairman
Welcome Jennie Maune, Department President

Introductions: Meet and Greet

Membership will break off into their own meeting

Finance: Nancy Magginnis, Chairman, Carol LaGard, Vice-Chairman
Financial reimbursements and monetary expense sheets

HAN: Maria Gottlieb, Editor

Chairman Responsibilities: Judy Morris, Sally Wilhelm, Advisory Committee

Sally: What are you to do as a chairman
Awards
Bulletins

Judy: How to write your Program Plan of Action
Due Dates
Impact Report (The report that goes to President Jennie)

Fall Conference information: Jennie Maune, Department President

1. How long for Program Action Plans
2. Time it starts
3. Membership Rally & Banquet
4. Christmas Party

District Presidents will break out into their own meeting

VA Representatives will break out into their own meeting

Chairman: Work on Your Program Plan of Action

Upcoming Events: Florence Briggs, Advisory Chairman

1. Important dates (visitations, etc)
2. Report Due Dates

Jennie Maune, Department President

1. Dress code

Membership: T.J. Beasley, Membership Chairman

1. Team introduction
2. Membership Theme for this year
3. Goals
4. Target Dates
5. Awards

Remarks:

Questions:

Closing: Cherril Threte, Chaplain

Let's Make it a Year for Better Communication

DEPARTMENT MANDATORY FEES

Mail to: American Legion Auxiliary
Department of Indiana
5440 Herbert Lord Rd.
Indianapolis, IN 46216

Deadline: 11/30/2019
 Make checks payable to:
American Legion Auxiliary
Department of Indiana

MANDATORY FEES:

Hoosier Auxiliary News (.65 per SR member at close of books)	\$	_____
Operational Expense (\$1.00 per SR member at close of books)	\$	_____
Treasurer's Bond	\$	6.00
Past President's Parley	\$	2.00
Public Relations	\$	2.00
ALA HGS Fees (.05 per member at close of books)	\$	_____
Hospitalized Veterans Christmas (\$.15 per SR member at close of books)	\$	_____

Mandatory Fees Total \$ _____

OPTIONAL CONTRIBUTIONS:

VAMC Gift Wraps	\$	_____
Department President's Project - IVH Picnic Shelter	\$	_____
Department President's Project - USO	\$	_____
Auxiliary Emergency Fund	\$	_____
Hospitalized Veterans Christmas	\$	_____
Creative Arts	\$	_____
National ALA Foundation	\$	_____
JR Academic Gift	\$	_____
Hoosier Academic Gift	\$	_____
Spirit of Youth	\$	_____

Department Optional Contributions \$ _____

Mandatory Fees and Optional Contributions Total \$ _____

Unit # _____ District# _____ Check # _____ Date: _____

Name: _____

Address: _____ City: _____ Zip: _____

Please DO NOT include your District fees as they need to be mailed to your District Treasurer.
 This form is only for the **Department Fees and Contributions.**

POPPY ORDER FORM
2019-2020

UNIT # _____

DISTRICT# _____

DATE: _____

MAIL TO: ALA
DEPARTMENT HEADQUARTERS
5440 HERBERT LORD RD.
INDIANAPOLIS, INDIANA 46216

1. ORDERS **MUST** BE PLACED BY OCTOBER 31ST
2. POPPIES ARE \$20.00 PER 100 OR \$200.00 PER 1,000
3. UNITS NOT ORDERING POPPIES WILL BE REQUIRED TO PAY A TWENTY FIVE CENTS (\$0.25) PER CAPITA TAX.

ENCLOSED PLEASE FIND CHECK # _____ IN THE AMOUNT OF
\$ _____

FOR PAYMENT OF _____ POPPIES.
(Amount)

Unit President

Address

City, State, Zip

(Town in which Unit is located)

Unit President's Phone Number : _____

POPPIES WILL BE SHIPPED TO THE UNIT PRESIDENT

AMERICAN LEGION AUXILIARY DEPARTMENT OF INDIANA UNIT MERIT SCORE SHEET 2019-2020

I. MEMBERSHIP (Possible 44 Points)

Goal by: (A-D Units can score once only)

A.	Aux Fall Conference	20	_____
B.	January 1, 2020	20	_____
C.	Joint Spring Conf.	10	_____
D.	IVH Legion Day	10	_____

10 OR MORE JUNIORS BY MAY 1, 2020

E.	New or Renewal	5	_____
F.	Increase of JR Membership	3	_____

TARGET DATES:

G.	55% Aux Fall Conference	2	_____
H.	75% Nov. 1 - Veteran's Day	2	_____
I.	85% Midwinter Conference	2	_____
J.	95% Apr. 4 - President Jennie's Birthday	2	_____
K.	100% May 10 - Mother's Day	2	_____
L.	100% Jun. 30, 2020 Close of Books	3	_____
M.	101% Jun. 30, 2020 Close of Books	3	_____

Group I Total Points Earned _____

II. DEPARTMENT FEES (Possible 33 Points)

A. DEPARTMENT MANDATORY FEES

made payable to Department Secretary
NO LATER THAN NOVEMBER 30, 2019

ALA HGS \$.05 per member (based on 2019 Close of Books)
Operational Expense \$1.00 per Senior member (based on
2019 Close of Books) - Bond \$6.00 - Scholarship Fund \$3.00
Past President Parley \$2.00 - Public Relations \$2.00 - Hoosier
Auxiliary News \$.65 per Senior Member, Hospitalized Veteran
\$.15 per Senior Member (based on 2019 Close of Books) 3

B. DEPARTMENT VOLUNTARY CONTRIBUTIONS

1.	Auxiliary Emergency Fund	3	_____
2.	Department President's Projects		
a.	USO	4	_____
b.	IVH	4	_____
3.	Creative Arts	3	_____
4.	VAMC Gift Wraps.....	4	_____
5.	National ALA Foundation	3	_____
6.	Hoosier Academic Gift	3	_____
7.	JR Academic Gift	3	_____
8.	Spirit of Youth Academic Gift	3	_____

Group II Total Points Earned _____

III. POPPY PROGRAM (Possible 5 Points)

A.	Poppies Ordered and Paid for by October 31, 2019	4	_____
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Revised 7/26/2019

- B. If Poppies are not ordered, \$.25 per member paid by October 31, 2019 1 _____
- C. General Use of Poppies during the year by Unit (Memorial Services, Holidays, and Meeting Decorations) 1 _____
- Group III Total Points Earned _____

IV. MISCELLANEOUS ITEMS (Possible 18 Points)

- A. Unit Representation at Auxiliary Fall Conference 4 _____
- B. Unit Representation at IVH - Legion Day 2020 2 _____
- C. Unit sponsoring Indiana Veteran Home Resident 2 _____
- D. Contribution to any Veterans Homeless Shelter (money or items) 2 _____
- E. Unit Representation at a District or Department Leadership Workshop (excluding Fall Conference) 2 _____
- F. Unit sponsoring Delegate to ALA HGS 2 _____
- G. Unit entry for "Book of Prayers" by Senior or Junior Member 2 _____
- H. Unit entry for "Unit History" by Senior or Junior Member 2 _____
- Group IV Total Points Earned _____

TOTAL POINTS EARNED FROM SECTIONS I, II, III, IV _____

UNIT RATING

Superior Unit	90-100 Points
Excellent Unit	70-89 Points
Good Unit	50-69 Points

PLEASE FILL OUT THE FOLLOWING COMPLETELY, WITH THE INFORMATION ASKED FOR, AND MAIL BOTH PAGES TO YOUR DISTRICT MERIT CHAIRMAN

Unit Name	Unit Number
District Number	Location of Unit (Town)
Name of Unit Chairman	
Address of Chairman	Zip
Phone	Email Address

UNIT REPORTS ARE DUE (not postmarked) TO THE DISTRICT MERIT CHAIRMAN BY JUNE 1, 2020
DISTRICT REPORTS ARE DUE (not postmarked) TO THE DEPARTMENT CHAIRMAN BY JUNE 15, 2020